



CSC-CO BIDS AND AWARDS COMMITTEE (BAC)

RECOMMENDING THE AWARD OF CONTRACT TO *ACP INTERIOR DECORATION SERVICES FOR THE SUPPLY, DELIVERY AND INSTALLATION OF DUO SUNSCREEN* UNDER ABSTRACT OF QUOTATIONS NO. 2023-114 - NEGOTIATED PROCUREMENT – SMALL VALUE PROCUREMENT (NP-SVP)

BAC RESOLUTION No. 2023-114 (AMP)¹

WHEREAS, the Civil Service Commission (CSC) – Office for Financial and Assets Management – Office for Financial and Assets Management - Building and Grounds Management Division (OFAM-BGMD) submitted a Purchase Request (PR) which was later numbered by OFAM-Procurement Management Division (OFAM-PMD) as PR No. 2023-04-0535 for the **Supply, Delivery and Installation of Duo Sunscreen** under mode of procurement **Negotiated Procurement – Small Value Procurement (NP-SVP)** with an Approved Budget for the Contract (ABC) amounting to Fifty Two Thousand Pesos (Php52,000.00). Moreover, the 2023 approved Annual Procurement Plan (APP) and the Certificate of Availability of Funds (CAF) are likewise submitted. Copies of the said PR, 2023 APP, and CAF are attached and marked as **Annexes “A”, “B”, and “C”** respectively, and are made as integral parts hereof;

WHEREAS, NP-SVP of Annex “H” of the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA) No. 9184 or the Government Procurement Reform Act reads: *“The BAC shall prepare and send RFQs/RFPs to at least three (3) suppliers, contractors or consultants of known qualifications. This, notwithstanding, those who responded through any of the required postings shall be allowed to participate. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof;*

WHEREAS, the CSC Bids and Awards Committee (BAC), through the BAC Secretariat, posted Request for Quotation (RFQ) No. 2023-114 NP-SVP at the Philippine Government Electronic Procurement System (PhilGEPS), CSC Website, and conspicuous places within the CSC premises starting 29 June 2023². The RFQ and proof of postings are attached and marked as **Annexes “D”, “E”, “F”, and “G”** respectively, and are made as integral parts hereof;

WHEREAS, the OFAM-PMD likewise conducted canvass of prices by sending RFQ No. 2023-114 NP-SVP to forty-two (42) prospective suppliers/service providers. The proof of invitation is attached and marked as **Annex “H”** and made as an integral part hereof;

WHEREAS, within the set deadline of 07 July 2023 at 03:00 P.M., two (2) quotations were received by the BAC Secretariat, to wit;

1. ACP Interior Decoration Services; and
2. Albercas Interior Enterprise;

The quotations received are hereto attached and marked as **Annex “I1 to I2”**, and made as integral parts hereof;

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WHEREAS, upon evaluation of the bid/quotation, the CSC-BAC found that **ACP Interior Decoration Services** registered under PhilGEPS Registration No. **2019022124621505114684**, offered the lowest calculated and responsive bid amounting to Thirty-Three Thousand Seven Hundred Fifty Pesos (PhP33,750.00). A copy of the Abstract of Quotation is hereto attached and marked as **Annex "J"** and made as an integral part hereof;

WHEREAS, the procedure on NP-SVP of Annex "H" of the 2016 RIRR of RA No. 9184 reads: "*the BAC shall recommend to the HoPE the award of contract in favor of the supplier or contractor with the Single or Lowest Calculated and Responsive Quotation.*";

NOW, THEREFORE, the Bids and Awards Committee hereby **RESOLVES** to recommend to the Commission, through Chairperson Karlo A. B. Nograles as the Head of the Procuring Entity, for consideration and approval, the award of contract to the **ACP Interior Decoration Services** as the Lowest Calculated and Responsive Bidder for the **Supply, Delivery and Installation of Duo Sunscreen** amounting to *Thirty-Three Thousand Seven Hundred Fifty Pesos (PhP33,750.00)* inclusive of all applicable taxes.


Quezon City, July 21, 2013

CSC-CO BIDS AND AWARDS COMMITTEE (BAC)


ARIEL G. RONQUILLO
BAC Chairperson


FERNANDO M. PORIO
BAC Vice-Chairperson

(Vacant)
BAC Member for Legal Aspects



NOEL V. SALUMBIDES
BAC Member for Financial Aspects


HOPE T. MAGAUAY
Office Provisional Member/ End-User Representative (OFAM-BGMD)

Attested by:


SAM V. MANGLICMOT
BAC Secretariat Head

() Approved () ~~Disapproved~~


ATTY. KARLO A. B. NOGRALES
Chairperson #
Head of the Procuring Entity (HoPE)